

SoBA Display Guidelines (06/01/14)

- ~Members who have paid their “exhibiting fee” for the year may display up to two items per show.
- ~All work must be for sale.
- ~Each artist must work one half day, during the show period, for each item they have on display... or pay a \$100 non-sitting fee.
- ~All items being displayed must be original and handcrafted.
- ~No kits or commercially manufactured articles are allowed.
- ~Art must not have been exhibited at SoBA within the last 6 months.
- ~Exhibiting artists should provide an artist’s biography to be placed in the “Artists Profile” binder.

DISPLAY CRITERIA FOR ART AND PHOTOGRAPHY

In order to hang on gallery walls the following size limits must be followed.

- ~Maximum size (in either dimension) is 48” including frame.
- ~Minimum size (in either dimension) is 10” including frame.
- ~Smaller size work (Minis) will be displayed on our shelves.
- ~Maximum size (in either dimension) is 9” including frame.
(Easels will not effect size)

- ~All art and photography must be professionally presented, clean and properly framed.
- ~Frames must have mitered corners.
- ~Badly done or primitive frames will be rejected.

- ~Members may submit frameless paintings that are done on “gallery- wrapped” canvas. The top, bottom and sides must be finished/painted to compliment the painting.
- ~Depth of gallery wrapped canvas must be at least 1 1/4” deep.

- ~A professional appearance is imperative.
- ~The back of art must conform to generally accepted standards.
- ~All art must have picture-hanging wire.
- ~Saw tooth hangers or devices other than wire are not allowed.
- ~To protect the gallery walls bumpers should be placed on back corners.

SoBA reserves the right to judge whether art is appropriate for display and meets the Gallery Display Guidelines.

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Guidelines for Three Dimensional Art

- ~All 3-D art must be created solely by the artist.
- ~It must be professional in style and appearance.
- ~The work of new members submitting 3-D art will be juried.
- ~Any three dimensional artwork (ceramic / sculpture / wood / glass) that will be featured on our shelves or on a small pedestal must have a maximum base dimension 12" x 12" and maximum height of 24".
- ~Larger sculptures will be juried and if accepted, must stand on the floor or on a pedestal furnished by the artist.
- ~Ceramic and glass art works must be inspected for chips or cracks before being displayed.
- ~All 3-D work must be free of sharp or excessively pointed edges and must be able to stand securely without additional support.
- ~Three-dimensional artists may display up to 4 items.
- ~Three-dimensional pieces may stay on display for up to 4 months.

Guidelines for Jewelry.

- ~Like all other art in the gallery, jewelry must be original and handcrafted by the artist. It needs to be professional in style and appearance.
- ~New jewelers will be juried before acceptance.
- ~It must be placed in the glass case with appropriate stands and tags. ~Tags must be printed and of uniform size for artistic appearance.
- ~There is a limit of 6 pieces per jeweler.

Guidelines for Display of Miniatures

- ~A member who has paid the exhibiting fee may display up to TWO miniatures.
- ~Miniatures must be replaced monthly at changeover.
- ~No three dimensional works will be considered.
- ~Miniatures will be displayed on shelves.
- ~Please refer to gallery sitting guidelines.

SoBA reserves the right to judge whether art is appropriate for display and meets the Gallery Display Guidelines.

Gallery Sitting Obligations

~ We urge you to visit the gallery ahead of changeover to reserve your sitting date(s).

~ALL DATES MUST BE FILLED BEFORE DOUBLING UP

To determine how many half days an artist must gallery sit...

One half day per unit as described below

~Each framed or gallery wrapped artwork.

~ Three-dimensional art. (clay, wood, glass or metal).

One half day each month you have items on display

~Jewelers will need to sit one half day each month they display.

Miniature paintings as follows:

~If you are sitting for a painting already in the show you may show up to two minis without additional sitting time

NOTE while you sit, you may display an additional piece of work.

Gallery commission still applies.

~IF you elect to sit on a Sunday, that will cover your sitting obligation for one of two items in the current show.

~If you need to change a date it is your responsibility to find a substitute.

~ **If your date is not kept you will not be able to exhibit the following month.**

~Sitting dates **should be** during the month of the show.

~ These commitments are important to the success of our gallery.

REGISTRATION, DELIVERY AND PICKUP

~E Mail pre-registration will be discontinued until further notice

~Art should be submitted on changeover day between 10 am and Noon

~2 Registration Forms are to be attached to the back of your art.

Here is the information you will need to submit:

First name

Last name

Title of your work

Size (framed)

Medium

Price

Phone number

Sitting Date reserved

~This order **MUST** be maintained

~The information must be typewritten or clearly printed.

~Art work submitted without proper paper work may be rejected

Art SHOULD be delivered and or picked up on changeover day.
If you need to submit your work early, you must have a sitting date and arrange for delivery/pick-up on changeover day.
Entry forms must be attached

Art brought to gallery early or left behind will be stored at your own risk.

Art will be accepted from 10 am until 12 noon

on the change of show day.

FEATURED ARTISTS

All guidelines apply.

You must be a member for at least one year.

Additional information will be supplied upon approval.

Your label copy needs to be submitted at least one week prior to show.

Your show must be hung the Sunday night before changeover day.

You must remove your show Saturday after gallery closes.

DEMONSTRATIONS

Demonstrations by artists will attract visitors.

The porch and yard are perfect places to give a demonstration.

All demos must be scheduled with the Gallery Staffing Manager.

Demonstrating artists must provide their own materials and a drop cloth to protect the porch floor.

Work sold by demonstrating artist should be processed through the gallery and is subject to the standard commission rate. (See below)

COMMISSIONS

The artist receives 65% and SOBA receives 35% of all sales.

If, within 60 days, a buyer contacts the artist and purchases a recently exhibited work, the artist is obligated to pay SOBA a 35% commission

Whether or not the sale is made through SOBA.

**I acknowledge that I have received and read
THE SOBA Gallery Display Guidelines.**

I agree to abide by them.

**I also understand that The Society Of Bluffton Artists,
Its volunteers, employees, agents or representatives**

**WILL NOT BE RESPONSIBLE FOR ANY LOSS OR DAMAGE,
HOWEVER CAUSED, TO ANY WORK SUBMITTED FOR EXHIBIT.**

**In the event of any question or dispute regarding these guidelines
the Gallery Manager shall govern, in the absence of the manager, the
Chair of the Display Committee shall govern.**

Member Signature

Date

Print Your Name