

SoBA Display Guidelines 2018

**SOBA reserves the right to judge whether art is appropriate for display
And
Meets the Gallery Display Guidelines.**

Members who have paid their “exhibiting fee” for the year may display one (1) painting or photograph and one (1) mini per month. Two (2) Change of Show forms must be attached to all pieces of art.

Art is to be delivered and/or picked up on change of show day.

Change of show is the first Monday of most months. Drop off and pickup is 9-11 am.

If you need to submit your work early, you must have a sitting date and arrange for delivery/pickup on change of show day. Two (2) Change of Show forms must be attached to all pieces of art.

Art brought to gallery early or left behind will be stored at your own risk

The Society of Bluffton Artists, its volunteers, employees, agents or representatives will not be responsible for any loss or damage, however caused, to any work submitted for exhibit.

Anything remaining in the gallery or CCA after **30** days will be disposed of.

All work should be priced to sell. When the art piece sells it may be replaced in the same spot for the remainder of the show.

Each artist must work one half day, during the show period, for one painting or photo on display or pay a \$200 no sitting fee. (Only 10 no sitting spots available in a membership year.)

Art must not have been exhibited at SoBA within the last six (6) months.

Exhibiting artists should provide an artist’s Biography to be placed in the “Artists Profile” binder.

Commissions

The artist receives 65% and SoBA receives 35% of all sales.

If, within 60 days, a buyer contacts the artist and purchases a recently exhibited work, the artist is obligated to pay SoBA a 35% commission whether or not the sale is made through SoBA.

Gallery Staffing Obligations

One half day per unit per month that you have items on display as described below:

Each framed or gallery wrapped artwork

If you are sitting for a painting already in the show you may show up to one (1) mini without additional sitting time.

If only one mini is submitted staffing is still required

Three dimensional art (clay, wood, glass or metal)

Jewelry Art

Note while you sit, you may display an additional piece of your work on an easel. If that piece sells gallery commission applies. (65% artist 35% SoBA)

If you need to change a sitting date it is your responsibility to find a substitute.

If your date is not kept you will not be able to exhibit the following month.

Sitting dates should always be during the month of the show.

We urge you to visit the gallery ahead of changeover to reserve your sitting date.

All dates must be filled before doubling up is allowed.

If vacancies appear in the show schedule the staffing manager will contact staffer who have doubled-up to fill those empty spots.

These commitments are important to the success of our gallery.

Display Criteria for Art and Photography

Wall art work must be original

No Giclees are permitted on the walls. Giclees are for bin art only

No heavy frames. If it is heavy to lift then it is too heavy to hang. Heavy frames will be rejected.

In order to hang on gallery walls the following size limits must be followed.

Maximum size is 36 x 40" (Standard size canvas with a 1' frame is acceptable)

All 36x40" pieces must be pre-registered by contacting the display manager prior to change of show date to be accepted.

Minimum size is 8 X 10" (Framed or Wrapped Canvas)

All art and photography must be professionally presented, clean and properly framed. The top, bottom and sides of Gallery Wrapped Canvas must be finished and painted to compliment the painting.

Framed artwork should be wired 1/3 of the way down

Wrapped canvas should be wired 1/3 of the way down and pulled tight across.

Depth of gallery wrapped canvas must be at least 1 1/2" deep.

All gallery Wrap canvases must be wired

Bumpers may be included

Incorrectly mounted work cannot be accepted for entry into shows

Gallery Wrapped Art

Gallery wrapped paintings or photography 10 x 10" or larger to hang in the gallery must be wired

Gallery wrapped paintings or photography 8x 8" or small to hang on the mini walls do not require wire.

MINIS

Exterior Dimensions Maximum size for Mini is 8 x 8" or smaller

No easel backs on mini frames

Depth of gallery wrapped canvas must be at least 1 1/2" deep, the sides must be painted to compliment the art, no wiring required for minis.

Saw tooth hangers permitted on minis only

Bumpers may be included (especially on minis) and placed on back corners.

When the Mini sells it may be replaced for the remainder of the show

Bin Art

Bin art is limited to Three (3) pieces. Those not sold need to be replaced every four months. The full change of Bin Art is scheduled for: September, January, and May on change of show day

When a piece sells it may be replaced.

All reproductions, including hand colored reproductions of pen/ink drawings, must be identified on the mounting board. The term "reproduction" should be clearly indicated.

Do not use the term "Giclee" as most customers do not recognize that this is a printing process. The term "print" should be reserved for the printmaking category (mono prints/relief/intaglio/screen).

Both limited and open editions reproductions are allowed but each member can include no more than one copy of the same reproduction simultaneously in the bins.

All bin artwork should be "signed in" in the Bin Art Notebook in the credenza.

All bin art is to be signed in the Bin Art Notebook on changeover day only. Only those pieces that have sold and replaced can be entered in the Bin Art Notebook prior to changeover day.

Fill out labels completely which are in the Bin Art Notebook and secure to the back of the artwork.

All artwork must be protected with clear plastic.

New larger Bin available for Maximum overall size of 20 x 26".

Guidelines for Three Dimensional Art

SoBA Gallery limits the 3D Category to 5 artists

Three dimensional artists may display two (2) piece of art for one (1) month.

3D artists will be juried in at the beginning of each membership year

All 3D art must be created solely by the artist.

New member's 3D work will be juried before acceptance

Larger sculptures will be juried

Ceramic and glass art works must be inspected for chips or cracks before being displayed.

All 3D work must be free of sharp or excessively pointed edges and must be able to stand securely without additional support.

Guidelines for Jewelry

SoBA Gallery limits the Jewelry Category to three (3) artists

Jewelry artists will be juried in at the beginning of each membership year

Like all other art in the gallery, jewelry must be original and handcrafted by the artist. It needs to be professional in style and appearance.

New jewelers will be juried before acceptance.

It must be placed in the glass case with appropriate stands and tags.

Tags must be printed and of uniform size for artistic appearance.

There is a limit of 9 pieces per jeweler at any given time.

Jeweler sitting obligation is one half day per month.

Featured Artists

You must be an active SoBA display member for at least a full membership year of display experience at SoBA you'll need to demonstrate a commitment to the organization by volunteering for a committee or an event.

All display guidelines apply.

Additional information will be supplied upon approval.

Demonstrations

Demonstrations by artists are a great idea and will attract visitors. The porch and yard are perfect places to give a demonstration.

All demos must be scheduled.

Demonstrating artists must provide their own materials and a drop cloth to protect the porch floor.

Work sold by demonstrating artist must be processed through the gallery and is subject to the standard commission rate. 65% artists/35% SoBA

SoBA Change of Show
Date_____

First Name: _____

Last Name: _____

Title: _____

Medium: _____

Price: \$_____

TEL#:_____

Sitting Date: _____

SoBA Change of Show
Date_____

First Name: _____

Last Name: _____

Title: _____

Medium: _____

Price: \$_____

TEL#:_____

Sitting Date: _____

Society of Bluffton Artist

Bin Art

Date _____

Title: _____

Artist: _____

Medium _____

Original _____ Print _____

Price\$ _____

Society of Bluffton Artist

Bin Art

Date _____

Title: _____

Artist: _____

Medium _____

Original _____ Print _____

Price\$ _____

Society of Bluffton Artist

Bin Art

Date _____

Title: _____

Artist: _____

Medium _____

Original _____ Print _____

Price\$ _____

Society of Bluffton Artist

Bin Art

Date _____

Title: _____

Artist: _____

Medium _____

Original _____ Print _____

Price\$ _____

Society of Bluffton Artist

Bin Art

Date _____

Title: _____

Artist: _____

Medium _____

Original _____ Print _____

Price\$ _____

Society of Bluffton Artist

Bin Art

Date _____

Title: _____

Artist: _____

Medium _____

Original _____ Print _____

Price\$ _____

SoBA Featured Artist

Have You Got What it takes to be a Featured Artist?

Criteria:

1. Be an experience display member of SoBA for at least one full year membership
2. Be an active contributing member of SoBA.
3. Be involved with events, serve on a committee
4. Find a theme that shows your style and technique in the best light and is broad enough to catch SoBA's customers' attention.
5. Have a major inventory ready to show at least six weeks before the date of your show. Have enough to bring in replacements when pieces sell.
6. Bring color and life to the room that you show your art, presentation is everything
7. Joint shows are acceptable. Find an artist that you are very comfortable and compatible in personality and art.
8. Both artist must be members of SoBA and meet the criteria in point numbers 1, 2 & 3.
9. A joint show could bring in a larger audience, expenses are shared.
10. Build promotional material using ideas and pictures of your art.
11. Network in every format possible to promote your show.
12. Price your art to sell.
13. Plan your opening reception
14. Be ready to staff the gallery at least four times in the weeks that your show is on display.
15. Past Featured Artists are a good resource to know what worked best, ask questions.
16. Hang your art the Sunday afternoon before change of show of the month you are Featured Artist after 3:00P.M.
17. Remove your art before 3:00 P.M. the Sunday afternoon before the next Featured Artist Show
18. If you are comfortable that you can meet all the Featured Artist Criteria put a plan together, let us know what month (give us more than once option) you would like your show and your name will be put in place.
19. It's a wonderful experience, take the step

SoBA 2019 Featured Artist Application

Name:

Address:

Phone number(s):

Email address:

Medium(s):

Please indicate your preferred month for exhibition. Although efforts will be made to accommodate your choices, SoBA cannot guarantee your preferred month.

1st Choice Month:

2nd Choice Month:

Describe the concept or theme of your proposed show:

Describe your art form. Estimate the number of pieces you would like to exhibit and their approximate sizes:

Describe additional ideas or concepts you would like to incorporate into your show (i.e. gallery talks, demonstrations, related features):