

SoBA Display Guidelines 2018-19

**SOBA reserves the right to judge whether art is appropriate for display
And
Meets the Gallery Display Guidelines.**

- Members who have paid their “exhibiting fee” for the year may display one (1) painting or photograph and one (1) mini per month. Two (2) Change of Show forms must be attached to all pieces of art.
- Art is to be delivered and/or picked up on change of show day.
- Change of show is the first Monday of most months. Drop off and pickup is 9-11 am.
- If you need to submit your work early, you must have a sitting date and arrange for delivery/pickup on change of show day. Two (2) Change of Show forms must be attached to all pieces of art.
- Art brought to gallery early or left behind will be stored at your own risk
- The Society of Bluffton Artists, its volunteers, employees, agents or representatives will not be responsible for any loss or damage, however caused, to any work submitted for exhibit.
- Anything remaining in the gallery or CCA after **30** days will be disposed of.
- All work should be priced to sell. When the art piece sells it may be replaced in the same spot for the remainder of the show.
- Each artist must work one half day, during the show period, for one painting or photo on display or pay a \$200 no sitting fee. (Only 10 no sitting spots available in a membership year.)
- Art must not have been exhibited at SoBA within the last six (6) months.
- Exhibiting artists should provide an artist’s Biography to be placed in the “Artists Profile” binder.

Commissions

- The artist receives 65% and SoBA receives 35% of all sales.
- If, within 60 days, a buyer contacts the artist and purchases a recently exhibited work, the artist is obligated to pay SoBA a 35% commission whether or not the sale is made through SoBA.

Gallery Staffing Obligations

- One half day per unit per month that you have items on display as described below:
- Each framed or gallery wrapped artwork
- If you are sitting for a painting already in the show you may show up to one (1) mini without additional sitting time.
- If only one mini is submitted staffing is still required
- Three dimensional art (clay, wood, glass or metal)
- Jewelry Art
- Note while you sit, you may display an additional piece of your work on an easel. If that piece sells gallery commission applies. (65% artist 35% SoBA)
- If you need to change a sitting date it is your responsibility to find a substitute.
- If your date is not kept you will not be able to exhibit the following month.
- Sitting dates should always be during the month of the show.
- We urge you to visit the gallery ahead of changeover to reserve your sitting date.
- All dates must be filled before doubling up is allowed.
- If vacancies appear in the show schedule the staffing manager will contact staffer who have doubled-up to fill those empty spots.
- These commitments are important to the success of our gallery.

Display criteria for Art and Photography

- All wall art must be original.
- No Giclees are permitted on the walls. Giclees are for bin art only.
- No heavy frames. If it is too heavy to lift, it is too heavy to hang. Heavy frames will be rejected.
- In order to hang on gallery walls, the following size limits must be followed:
 - Maximum size is 36" x 40" (standard size canvas with a 1" frame is acceptable)
 - All 36" x 40" pieces must be pre-registered with display managers prior to show date.
 - Minimum size for gallery display is 8" x 10" framed.
 - 12" x 12" minimum size unframed/gallery wrapped for gallery display.
- All art and photography must be professionally presented, clean and properly framed. The top, bottom and sides of gallery wrapped canvas must be finished and painted to compliment the painting.
- Framed artwork and gallery wrapped canvases should be wired 1/3 of the way down with wire pulled tight across. Gallery wrapped canvases should be 1-1/2" deep. Bumpers optional.
- Incorrectly mounted work cannot be accepted for entry into shows.

Gallery Wrapped Art

- Gallery wrapped paintings or photographs should be 12" x 12" or larger to hang on the gallery walls and must be wired.
- Gallery wrapped paintings or photographs 10" x 10" or smaller **DO NOT** require wire and will hang on the mini wall.

Minis

- Maximum size for minis is 10" x 10"
- Minimum size for minis is 5" x 7" **framed**
- **No easel back frames permitted**
- Saw tooth hangers accepted on minis only.
- **As of Sept. 1st, only 1 mini is permitted.**
- If you only bring 1 mini, you must still sit once.
- If you bring 1 mini and 1 regular size piece of art for a show, you only have to sit once.
- If a mini sells, it may be replaced for the remainder of the show.

Bin Art

- **Bin art is limited to three (3) pieces.** Those not sold need to be replaced every 4 months as follows: **September, January and May on change of show day.**
- All reproductions, including hand colored reproductions of pen/ink drawings, must be identified on the mounting board. The term "reproduction" should be clearly indicated.
- Do not use the term "Giclee" as most customers do not recognize that this is a printing process.
- The term "print" should be reserved for the printmaking category (mono prints/relief/screen etc.)
- Both limited and open edition reproductions are allowed but each member can include no more than one copy of the same reproduction simultaneously in the bins.
- All bin art should be "signed in" in the Bin Art Notebook on changeover day only. Only sold pieces that have been replaced can be entered in the Notebook prior to changeover day.

- All artwork must be protected with clear plastic.
- Maximum overall size for bin art is 20" x 26".

Guidelines for Three Dimensional Art

- SoBA Gallery limits the 3D category to 5 artists.
- 3D artists may display two (2) pieces of art for one (1) month.
- 3D artists will be juried in at the beginning of each membership year.
- All 3D art must be created solely by the artist.
- New member's 3D work will be juried before acceptance.
- Larger sculptures will be juried.
- Ceramic and glass art works must be inspected for chips or cracks before being displayed.
- All 3D work must be free of sharp or excessively pointed edges and most be able to stand securely without additional support.

Guidelines for Jewelry

- SoBA Gallery limits the Jewelry Category to three (3) artists.
- Jewelry artists will be juried in at the beginning of each membership year.
- Like all other art in the gallery, jewelry must be original and handcrafted by the artist and present in a professional style and appearance.
- New jewelers will be juried before acceptance.
- Jewelry must be placed in the glass case with appropriate stands and tags.
- Tags must be printed and of uniform size for artistic appearance.
- Limit of 9 pieces per jeweler at any given time.
- Jeweler sitting obligation is 1/2 day per month.

Featured Artists

- You must be an active SoBA display member for at least a full membership year of display experience at SoBA you'll need to demonstrate a commitment to the organization by volunteering for a committee or an event.
- All display guidelines apply.
- Additional information will be supplied upon approval.

Demonstrations

Demonstrations by artists are a great idea and will attract visitors. The porch and yard are perfect places to give a demonstration.

All demos must be scheduled.

Demonstrating artists must provide their own materials and a drop cloth to protect the porch floor.

Work sold by demonstrating artist must be processed through the gallery and is subject to the standard commission rate. 65% artists/35% SoBA

SoBA Change of Show
Date _____

First Name: _____

Last Name: _____

Title: _____

Medium: _____

Price: \$ _____

TEL#: _____

Sitting Date: _____

Society of Bluffton Artist

Bin Art

Date _____

Title: _____

Artist: _____

Medium _____

Original _____ Print _____

Price\$ _____

Society of Bluffton Artist

Bin Art

Date _____

Title: _____

Artist: _____

Medium _____

Original _____ Print _____

Price\$ _____

Society of Bluffton Artist

Bin Art

Date _____

Title: _____

Artist: _____

Medium _____

Original _____ Print _____

Price\$ _____

Society of Bluffton Artist

Bin Art

Date _____

Title: _____

Artist: _____

Medium _____

Original _____ Print _____

Price\$ _____

Society of Bluffton Artist

Bin Art

Date _____

Title: _____

Artist: _____

Medium _____

Original _____ Print _____

Price\$ _____

Society of Bluffton Artist

Bin Art

Date _____

Title: _____

Artist: _____

Medium _____

Original _____ Print _____

Price\$ _____

SoBA Featured Artist

Have You Got What it takes to be a Featured Artist?

Criteria:

- Be an experience display member of SoBA for at least one full year membership
- Be an active contributing member of SoBA.
- Be involved with events, serve on a committee
- Find a theme that shows your style and technique in the best light and is broad enough to catch SoBA's customers' attention.
- Have a major inventory ready to show at least six weeks before the date of your show.
 - Have enough to bring in replacements when pieces sell.
- Bring color and life to the room that you show your art, presentation is everything
- Joint shows are acceptable. Find an artist that you are very comfortable and compatible
 - in personality and art.
- Both artist must be members of SoBA and meet the criteria in point numbers 1, 2 & 3.
- A joint show could bring in a larger audience, expenses are shared.
- Build promotional material using ideas and pictures of your art.
- Network in every format possible to promote your show.
- Price your art to sell.
- Plan your opening reception
- Be ready to staff the gallery at least four times in the weeks that your show is on display.
- Past Featured Artists are a good resource to know what worked best, ask questions.
- Hang your art the Sunday afternoon before change of show of the month you are Featured
 - Artist after 3:00P.M.
- Remove your art before 3:00 P.M. the Sunday afternoon before the next Featured Artist Show
- If you are comfortable that you can meet all the Featured Artist Criteria put a plan together, let us know what month (give us more than once option) you would like your show and your name will be put in place.
- It's a wonderful experience, take the step

Society of Bluffton Artists Featured Artist Application

- You must be a SoBA Exhibiting Member with at least a full membership year of display experience with a high quality, cohesive body of work. First consideration is given to artist that have not been Featured artists in the past 18 month. You can apply to exhibit alone or with other artists who share similar ideas and/or styles.
- If you wish to be a SoBA Featured Artist in 2019 you'll need to demonstrate a commitment to the organization by volunteering for a committee or an event.
- Volunteer Possibilities:
 - Fundraising * Member Shows * Judged Show * Adult Programs
 - After School Programs * Summer Children Programs
 - Show Opening Receptions * Holiday Boutique * Pop Ups
 - Art Education at SoBA * Art Walks
- Type directly into this document and remove any excess spacing.
- Name:
- Address:
- Phone number(s):
- Email address:
- Media:
- Please indicate your preferred month for exhibition. Although efforts will be made to accommodate your choices, SoBA cannot guarantee your preferred month.
- 1st Choice Month: 2nd Choice Month:
- Describe the concept or theme of your proposed show:
- Describe your art form. Estimate the number of pieces you would like to exhibit and their approximate sizes/ weight:
- Describe additional ideas or concepts you will incorporate into your show (i.e. gallery talks, demonstrations, related features):
- **Featured artists are required to staff the gallery four times during their show. That does not include Set up Day.**